PRESERVATION PARK

Wedding / Event

Information Package

PRESERVATION PARK

Welcome to Preservation Park, a unique collection of Victorian houses in the heart of downtown Oakland. We hope you enjoy this self-guided tour of the Park. Here are answers to some frequently asked questions:

WHAT IS THIS PLACE? You are on a site that was part of the northwest corner of the original town of Oakland, as plotted in 1853 by Julius Kellersberger for Horace Carpentier and his fellow squatters. Houses original to this site are on the north side of 13th Street, the five buildings called Remillard, Ginn, Nile, Thornton and Higgins (named after their first owners and a men's club). The majority of the other 11 houses in this neighborhood were moved here during the excavation of Interstate 980, and shortly thereafter (from 1970-1984).

DO PEOPLE LIVE HERE? Yes – in a way – as office tenants! But in the beginning some very interesting families lived in these homes. Occupations included: industrialist, railroad man, shopkeeper, publisher, professor, stable owner, lawyer, dentist, brickmaker, lumber merchant and one self described "capitalist". Oakland's population, similar to that of early California, generally consisted of immigrants from Europe (German, Polish, Scotch) and hardy transplants from New England, Pennsylvania and New York. The Gold Rush of 1849 brought the first wave of immigrants, the rough and ready gold miners. Then, with the opening of the Transcontinental Railroad, in 1869, thousands of families came West. These houses have stories to tell: of people forging new lives, of the men and women who built the West and brought "civilization" to what was considered a wild environment.

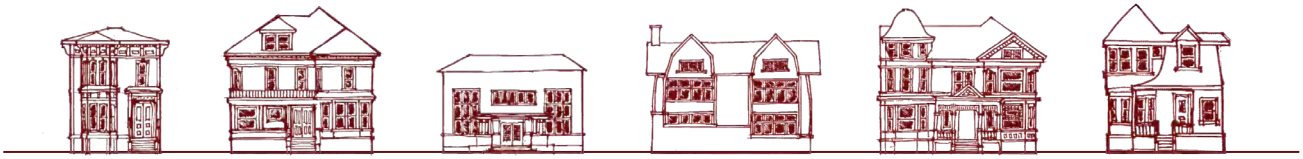
HOW ARE THEY BEING USED TODAY? The homes are now used as offices – over 85% of the space is rented by nonprofit organizations with missions covering the following areas: culture, youth, education, the environment and social services. The remaining space is taken by businesses doing similar work or providing services to the nonprofits. The community that has been created shares similar visions and agendas as they work to make the world a better place culturally, socially and environmentally.

ARE THESE BUILDINGS ARCHITECTURALLY IMPORTANT? The houses date from 1870 to 1896 (plus the 1911 Nile Club addition to the Ginn House) and present an important panorama of medium to large late 19th Century Oakland homes. They also represent a unique timeline of Bay Area architecture, from the Italiante to Queen Anne, Shingle and Craftsman. Over 80% of the exterior details, made of local virgin redwood, are original; the porches on the 11 houses that were moved are all re-creations.

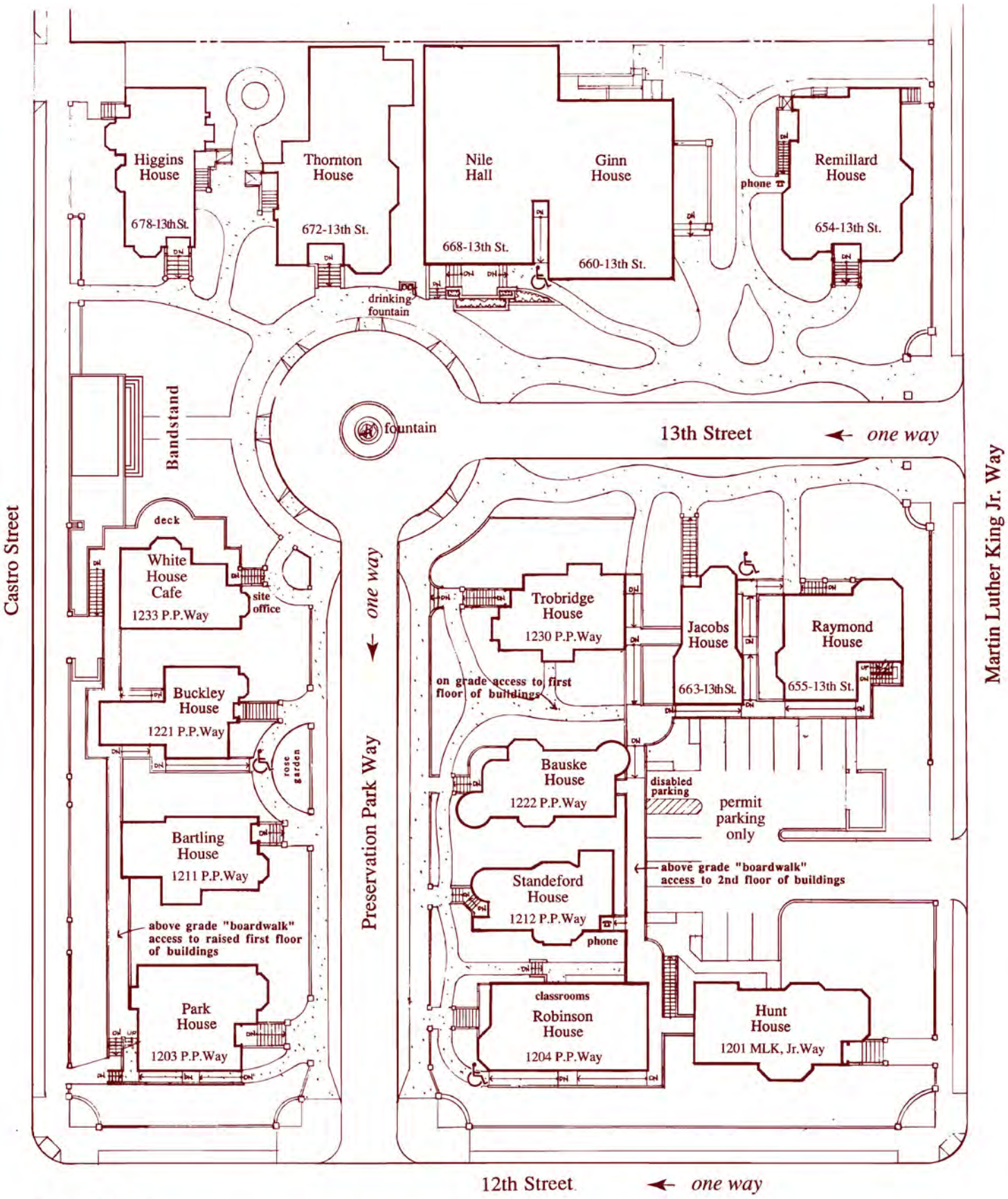
WHO RESTORED THE BUILDINGS? The Oakland Redevelopment Agency of the City of Oakland created this neighborhood based on historical research. They selected houses that represent the architectural history of the city. Funding has come from city and Federal sources with the developer of the Park contributing many resources. A great many donations have been received from local business, allowing renovation details of the highest possible quality. In 2005, Preservation Park became a project of Preservation Park Center, Inc., a nonprofit partnership between East Bay Asian Local Development Corporation and the tenants of Preservation Park.

IS THERE ANY WAY TO GET INSIDE THE BUILDINGS? We have five spaces that are available to rent for meetings, conferences, weddings, and special events – from traditional classrooms to the salon of a beautiful 1890 mansion to the grand Nile Hall. Call 874-7580 for further information. For office leasing information call 874-7582.

HOW CAN I FIND OUT MORE? The City of Oakland offers walking tours; call 238-3234 for information. The Preservation Park Site Office is located at 1233 Preservation Park Way, hours 8:30am to 5pm, Monday through Friday. The telephone number is 874-7580. In 1996 a book, Through These Doors, Discovering Oakland at Preservation Park, was published. Both historical and architectural information is presented, along with many previously unpublished photographs of early Oakland and its residents. You may purchase a copy of the book at the site office.



1233 PRESERVATION PARK WAY, OAKLAND, CALIFORNIA 94612 510-874-7580 FAX 510-268-1961



Site Plan

Preservation Park is a project of Preservation Park, Inc., a nonprofit partnership between East Bay Asian Local Development Corporation and Tenants of Preservation Park.

North
0 5 10 20 40 80

The five room Conference Center and outdoor bandstand and fountain circle provide meeting and social event spaces for businesses, nonprofit organizations, and private citizens throughout the greater Bay Area.

PRESERVATION PARK

Wedding & Event Rental Rates

EVENT LOCATION	RATES	MAXIMUM CAPACITY
Nile Hall	$1,325	150
Ginn House Parlours	$775	50
Nile Hall/Ginn House	$2,100	200
Ginn Bridal Room	$190	15
Bandstand	$1,100	150
Bandstand/Fountain Circle	$2,450	300

Weekdays, rooms are booked twice a day, 8am to 5pm & 6pm to 11pm.

On Saturdays and Sundays, and Fridays during the holiday season, the Nile Hall and Ginn House are booked from 8am to 3pm & 5pm to 11pm.

Rates are for one time period. Additional hours are extra.

Outside caterer's fee	$500
Staff charge	$100
Event Security Deposit (Refundable)	$500

PRESERVATION PARK

Preservation Park
BANDSTAND/FOUNTAIN CIRCLE
Equipment Request List

Event Signage: _____

Organization/Bride & Groom: _____

On site contact: _____ **Phone No. on site:** _____

Location: ☐ **BANDSTAND/LAWN** ☐ **FOUNTAIN CIRCLE**

Date of Event: _____ **Day:** _____

Event Starts: _____ **Event Ends:** _____ **Out By:** _____

Caterer: ☐ **YES** ☐ **NO**

Catering Company: _____ **Arrival:** _____

Arrival Times:

Organizers_____	Groom_____	Musicians_____
Bridal Party:	Florist_____	Photographer_____
@ Ginn Small_____	Decorators_____	Videographer_____
Carriage/Limo/Car_____	DJ/Sound_____	Dance Floor_____

Item (No. Available)	*No. Requested*	*Cost per Unit/Day*	*Extended Cost*
6'x3' Tables (4)		$15.00	
6'x2½' Tables (2)		$10.00	
6'x2' Tables (37)		$10.00	
8'x2½' Tables (4)		$10.00	
8'x3' Tables (4)		$10.00	
60" Round Tables (21)		$10.00	
3'x3' Card Table (2)		$9.00	
48" Round Table (1)		$9.00	
36" Round Table (1)		$9.00	
24" Round Table (4)		$9.00	
48" Umbrella Table (10)		$18.00	
8' Umbrellas (2)		$33.00	
White, Padded, Folding Chairs (150)		$2.00	
Sound System (includes 2 speakers and up to 4 corded mics)		$100.00	
Lapel Mic w/ cord (1)		INCLUDED	
Mic w/ Floor stand (2)		INCLUDED	
Handheld wireless mic (2)*		$50.00	
Lapel Wireless Mic (2)*		$50.00	
CD Player w/ Sound System		$35.00	
		TOTAL	

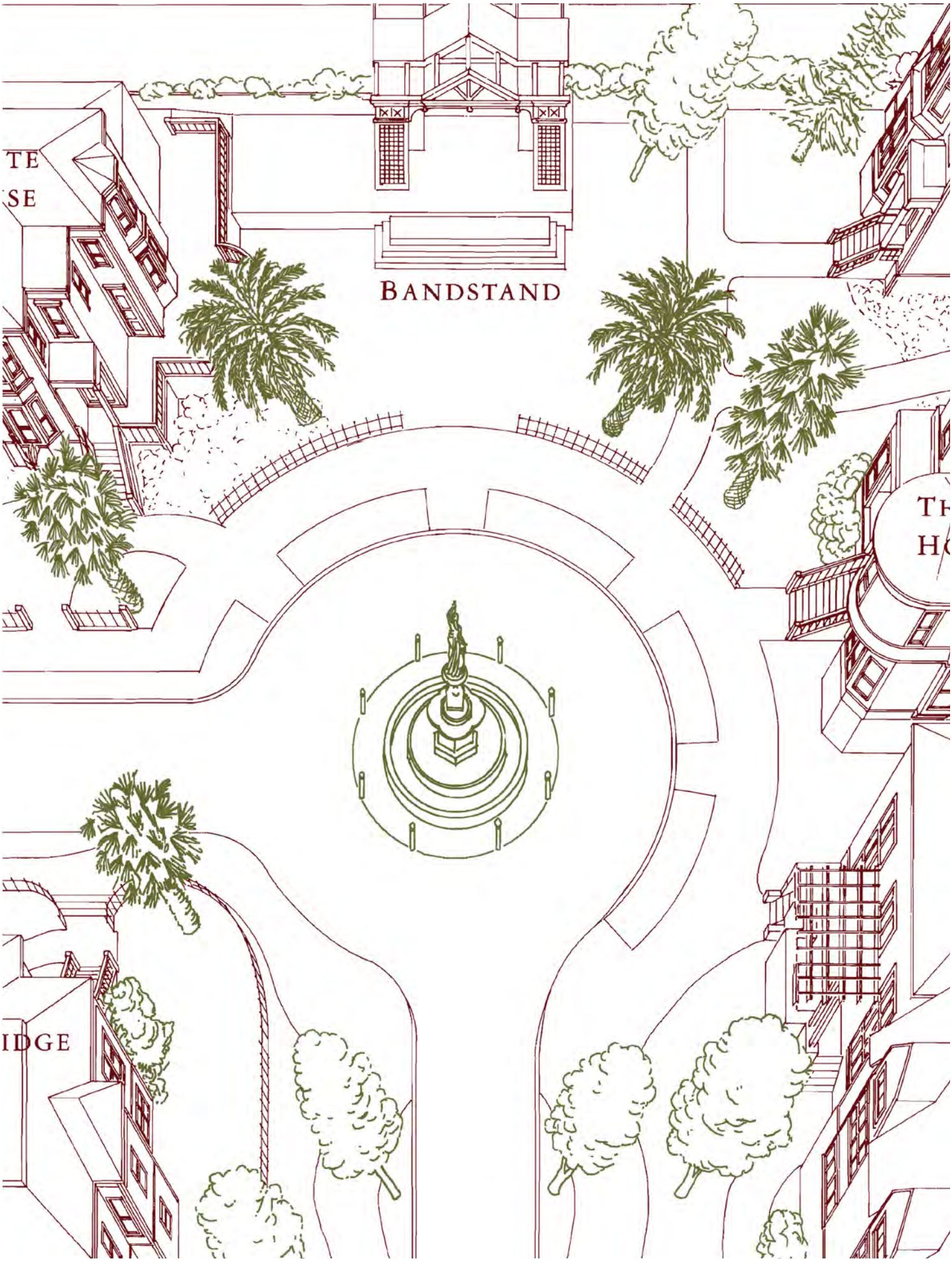
Trellis Position: ☐ **FRONT** ☐ **MIDDLE** ☐ **BACK**

SPECIAL INSTRUCTIONS: _____

_____

_____

* Maximum 3 wireless mics simultaneously: 1 Handheld & 2 Lapel OR 2 Handheld & 1 Lapel.


TE
SE
BANDSTAND
IDGE

PRESERVATION PARK

Preservation Park
NILE HALL/GINN HOUSE
Equipment Request List

Event Signage: _____

Organization: _____

On site contact: _____ **Phone No. on site:** _____

Location: ☐ **NILE HALL, 668 – 13th St.** ☐ **GINN LARGE, 660 – 13th St.** ☐ **GINN SMALL, 660 – 13th St.**

Date of Event: _____ **Day:** _____

Organizers Arrive: _____ **Event Starts:** _____ **Event Ends:** _____ **Out By:** _____

Caterer: ☐ **YES** ☐ **NO** **Catering Company:** _____ **Arrival:** _____

Available equipment is listed below. The items are at cost unless otherwise noted. Please indicate quantity of items you are requesting. Equipment will be assigned to renters based on availability.

Item (No. Available)	*No. Requested*	*Item (No. Available)*	*No. Requested*	*Cost per Unit/Day*	*Extended Cost*
Chairs (230)		24" Cocktail Table (4)		$9.00	
6'x3' Tables (10)		36" Cocktail Table (1)		$9.00	
6'x2' Tables (37)		☐26" TV w/DVD / ☐26" TV w/VCR (1)		$75.00	
8'x2½' Tables (4)		Phone Jack (1)		$25.00	
8'x3' Tables (4)		Phone Jack & Speaker Phone (1)		$35.00	
60" Round Tables (21)		Internet/Wifi		$25.00	
3'x3' Card Tables (3)		Portable CD Player (1)		$25.00	
48" Cake Table (1)					
Lectern **NO MIC** (1)					
Easels w/Pad (8)*					
Easels Only (4)					
4'x6' Wallboards (5)					
White Dry Erase Board (1)					
Projection Screen (2)					
Water Pitchers (20)					

NILE HALL ONLY		*NILE HALL ONLY*			
Lectern w/ Mic (1)		Handheld Wireless Mic (2)**		$50.00	
Lapel Mic w/ Cord (1)		Lapel Wireless Mic (2)**		$50.00	
Mic w/ Desk Stand (4)		Sound Mixer (1)***		$50.00	
Mic w/ Floor Stand (3)		Piano (1)		$75.00	
Mic w/ Musician's Stand (3)		Theatrical Lighting		$25.00	
Audio Input for iPod/Laptop		CD Player w/ Sound System		$35.00	
Stand/Table for Projection Equip.				**TOTAL**	

Special Instructions: _____

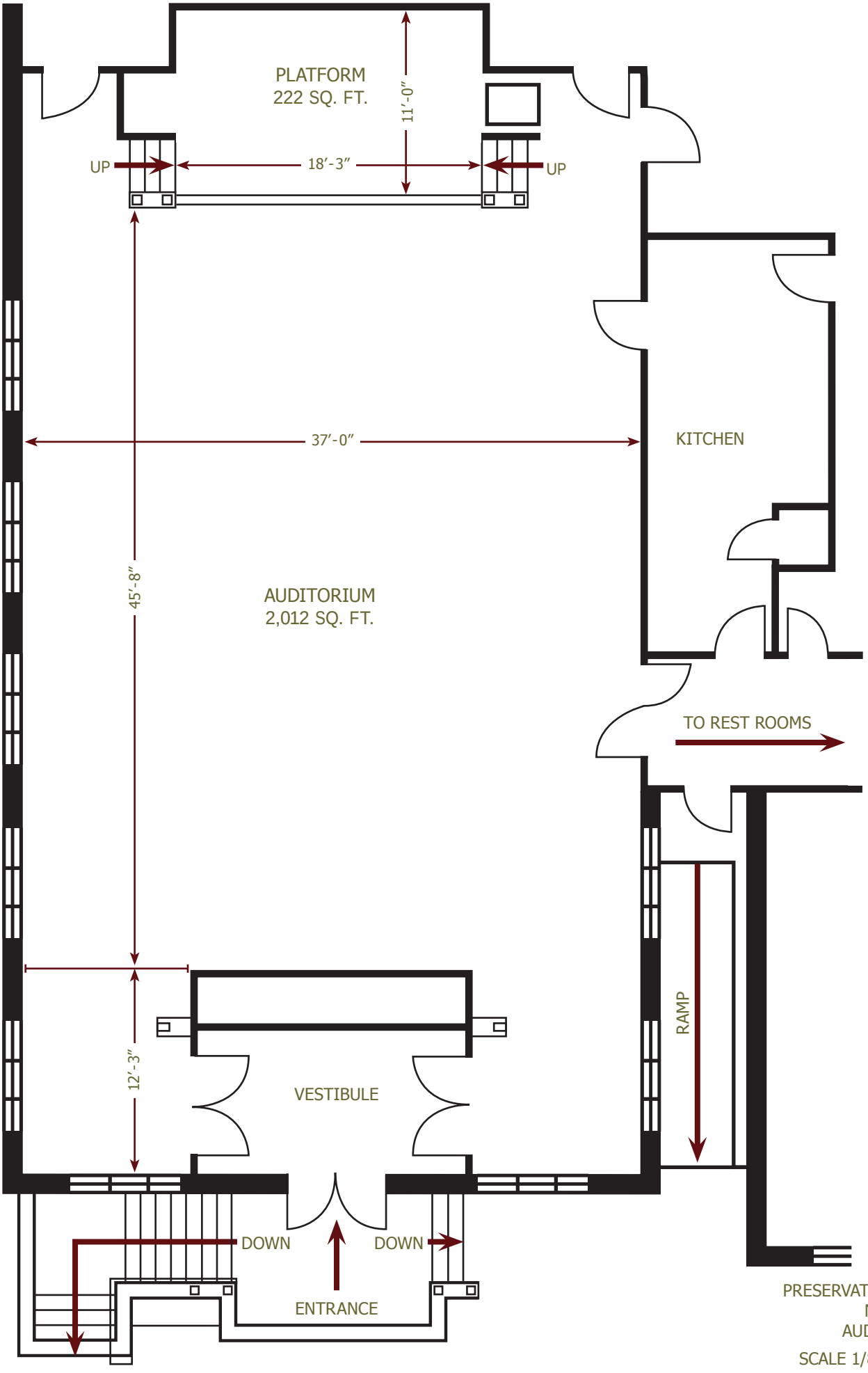
_____

_____

* **Provide own pens**

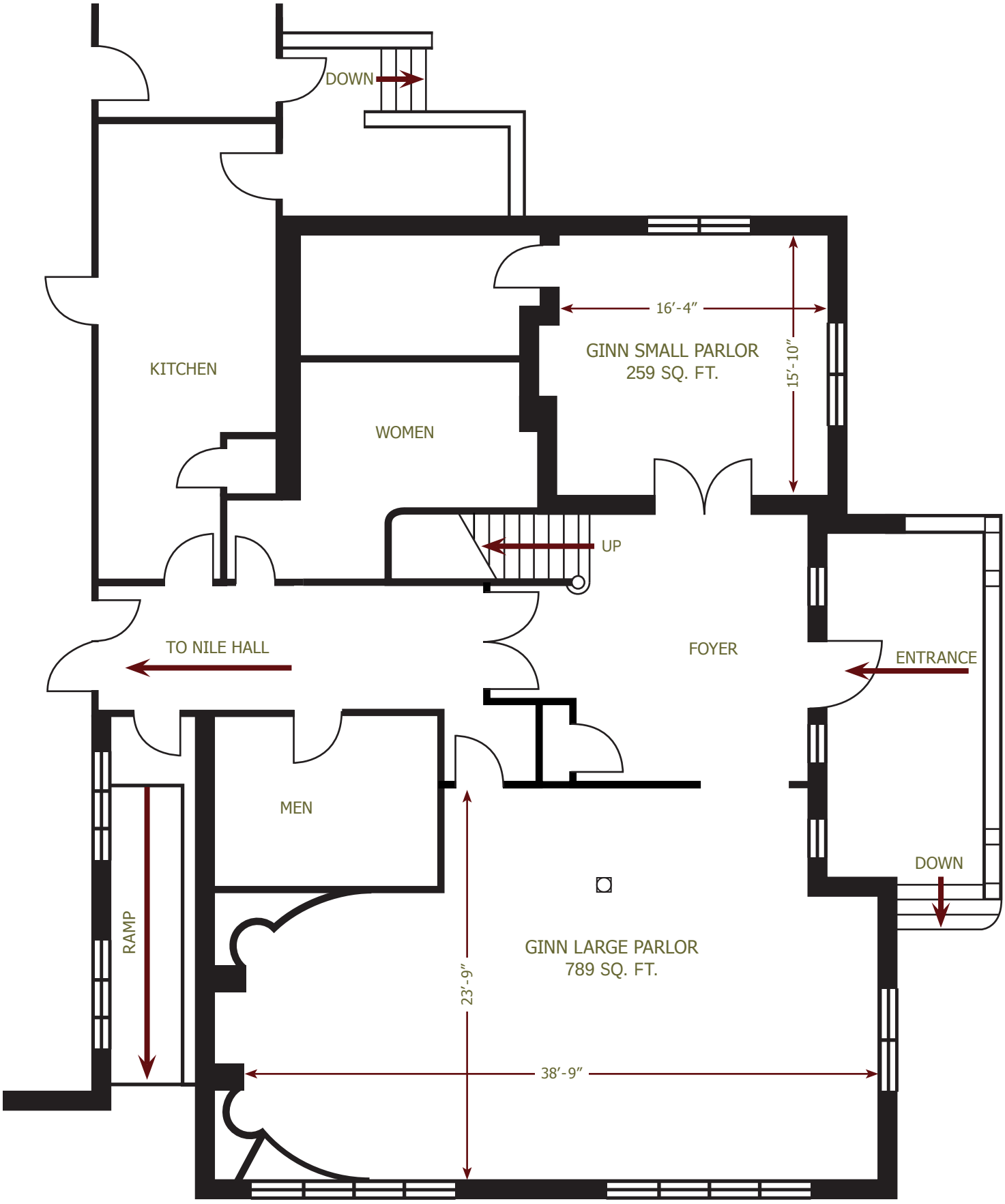
** **Maximum 3 wireless mics simultaneously: 1 Handheld & 2 Lapel OR 2 Handheld & 1 Lapel.**

*** **Sound mixer required for more than 4 microphones / inputs**



PRESERVATION PARK
NILE HALL
AUDITORIUM

SCALE 1/8″ = 1′-0″



PRESERVATION PARK
GINN HOUSE
FIRST FLOOR MEETING ROOMS

SCALE 1/8″ = 1′-0″

PRESERVATION PARK

FULL SERVICE CATERERS

**** The following full-service caterers are available for meetings and special events ****
(20 person minimum, unless otherwise noted)

Caterer	Address	Phone	Website/Email
Blue Heron Catering Debbie Pfisterer **(Bay Area Green Business)**	1430 23rd Ave. Oakland, CA 94606	510-533-0781	www.blueheroncatering.com info@blueheroncatering.com
Culinary Excellence Christian Hardy	8210 Capwell Dr. Oakland, CA 94621	510-644-0612	www.culinaryexcellence.com jessica@culinaryexcellence.com
Englund's Café & Catering Derry Englund	4061 Port Chicago Hwy. Suite J Concord, CA 94520	925-609-5989	www.englundscatering.com derry@englundscatering.com
Market Hall Caterers Mark Lusardi	5655 College Ave Oakland, CA 94618	510-250-6001	www.rockridgemarkethall.com caterers@mhfoods.com
Miraglia Catering Cheryl Miraglia **(Bay Area Green Business)**	2094 Burroughs Ave. San Leandro, CA 94577	510-483-5210	www.cateringandmore.com info@cateringandmore.com
Red Door Catering Reign Free	2925 Adeline St. Oakland, CA 94608	510-339-2320	www.reddoorcatering.com events@reddoorcatering.com

BICKNER DANCE FLOOR RENTALS

35 Acacia Rd., Fairfax, CA 94930 • TEL: 415-485-6768 • FAX: 415-485-1537

Our prices for dance floor rentals are $17 per section per day on any floor larger than 12′ x 12′, each panel measuring 3′ x 3′. The table shows your cost before delivery. We now offer black and/or white dance floors in 3′ x 3′ panels at $19.00 per panel plus $2.00 each to clean.

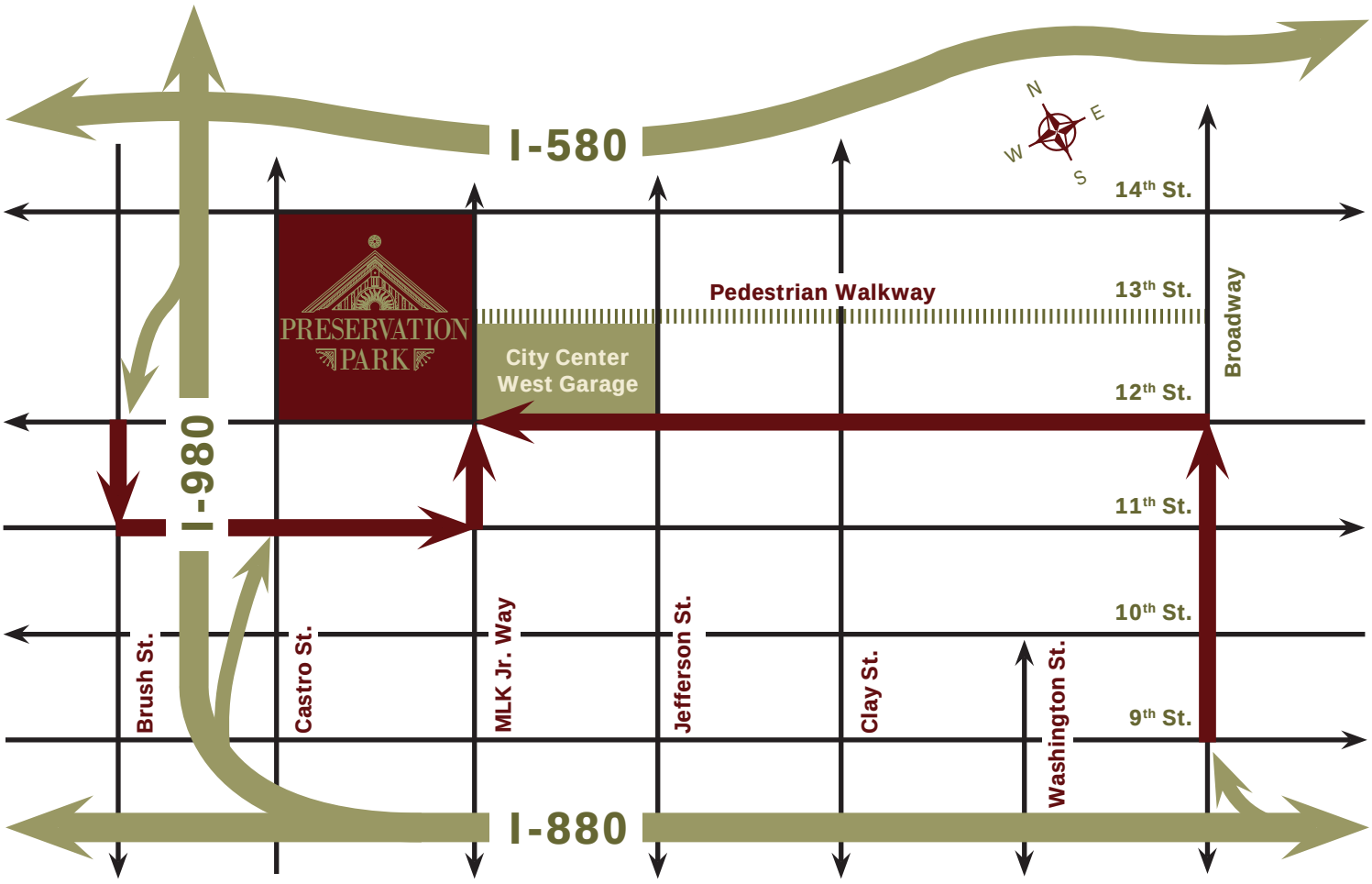
Delivery charges to Oakland are $100. We are happy to remove the floor at your convenience, up to midnight, or the following morning. We do have minimal charges for removals between midnight and 8:00 am and access for stairs or difficult access. Customer is responsible for any damage to floors, including stains, water damage, dents and scrapes. Should you need to cancel, deposits are refundable up to 10 days prior to event

Thank you for your business!

Jeff Bickner

FLOOR SIZE	OAK	BLACK/WHITE
9′ x 12′	$252	$252
12′ x 12′	$272	$336
12′ x 15′	$340	$420
15′ x 15′	$425	$525
15′ x 18′	$510	$630
18′ x 18′	$612	$756
18′ x 21′	$714	$882
18′ x 24′	$817	$1008
21′ x 21′	$833	$1029
21′ x 24′	$952	$1176
24′ x 24′	$1088	$1344
24′ x 27′	$1224	$1512
27′ x 27′	$1377	$1701
27′ x 30′	$1530	$1890
30′ x 30′	$1700	$2100

Larger sizes available to 75′ x 75′



Directions to Preservation Park

1233 Preservation Park Way, Oakland, CA 94612
The entrance is at 13th Street and Martin Luther King Jr. Way.

From Sacramento

Take I-80 West to I-580 East and follow signs to I-980 (Downtown Oakland). Take the 11th/12th Street exit. Turn left on 11th Street. Go two blocks on 11th Street to Martin Luther King Jr. Way, turn left. Go two blocks to 13th Street and Martin Luther King Jr. Way.

From San Francisco

Take the Bay Bridge (I-80) to the East Bay and follow signs to I-580 East. Follow I-580 to I-980 (Downtown Oakland) and take the 11th/12th Street exit. Turn left on 11th Street. Go two blocks on 11th Street to Martin Luther King Jr. Way, turn left. Go two blocks to 13th Street and Martin Luther King Jr. Way.

From Walnut Creek

Take Hwy. 24 West, which becomes I-980 (Downtown Oakland). Take the 11th/12th Street exit. Turn left on 11th Street. Go two blocks on 11th Street to Martin Luther King Jr. Way, turn left. Go two blocks to 13th Street and Martin Luther King Jr. Way.

From Dublin/Pleasanton

Take I-580 West and follow signs to I-980 (Downtown Oakland). Take the 11th/12th Street exit. Turn left on 11th Street. Go two blocks on 11th Street to Martin Luther King Jr. Way, turn left. Go two blocks to 13th Street and Martin Luther King Jr. Way.

From the South Bay

Travel north on I-880 to the Broadway exit (Downtown Oakland) and go right onto Broadway. Turn left on 12th Street. Go three blocks to Martin Luther King Jr. Way, turn right. Travel one block to 13th Street.

City Center West Garage at 12th Street and Martin Luther King Jr. Way: M-F, 5am to 11pm
(Weekend evenings by arrangement only)

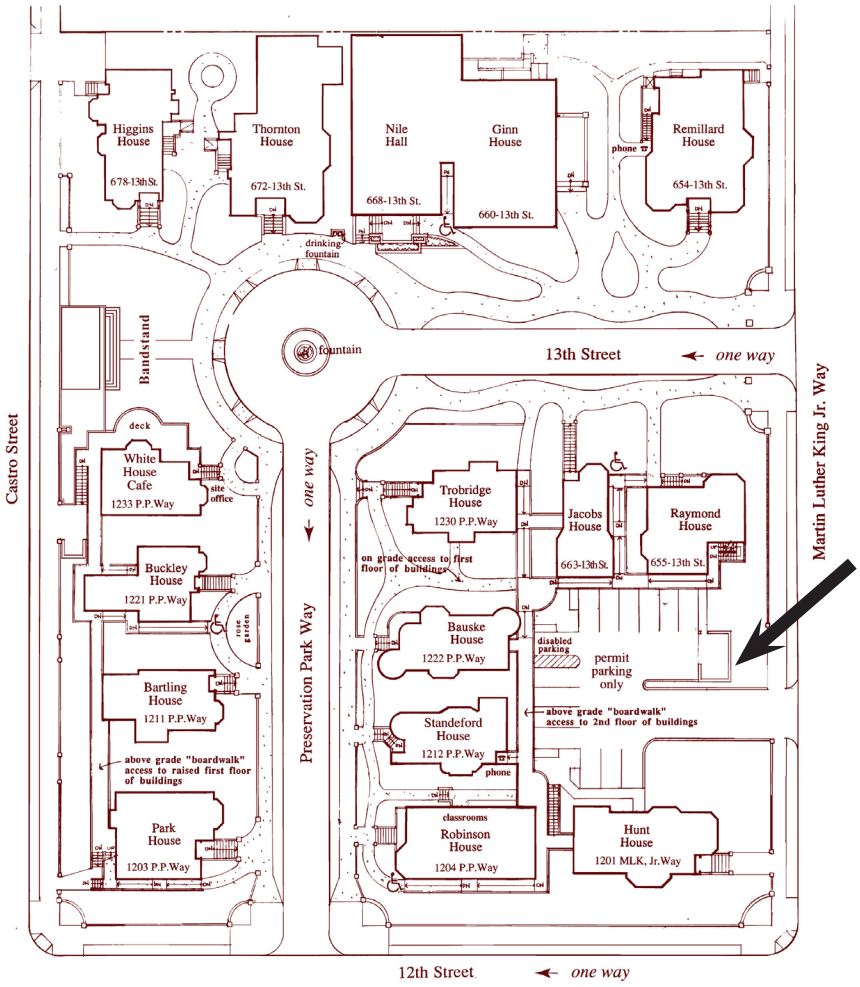
PRESERVATION PARK

SATURDAY/SUNDAY ACCESS TO GINN HOUSE & ROBINSON CLASSROOMS

Preservation Park staff is not present on Saturdays or Sundays for the Ginn House and Robinson Classroom meetings; therefore, the security officer will open and lock doors.

If the doors are not open for your reserved meeting space, please contact our security officer at 510-874-7816. Upon the conclusion of your meeting, please ask Security to lock the doors.

Your room will always be setup on the Ginn House. However, room setup is not available for the Robinson Classrooms. All equipment you have requested will be placed inside your room prior to your meeting. Security is not able to accommodate any equipment needs on the day of your meeting. Signage will be placed in the metal sign holders located in front of your reserved meeting space.



Please dispose of trash in the trash receptacles in the room upon your departure. In the Robinson Classrooms, all food trash should be place in the dumpster located in the reserved parking area. The code for the gate lock is 1-2-0-1. Please push in the shank and then pull out to disengage lock.

Please call security at 510-874-7816 to lock the door when your meeting has ended.

PRESERVATION PARK

WEEKEND PARKING AND TRANSIT INFORMATION

There is no parking inside Preservation Park on the weekends.
The following options are available to all guests.

BART

Preservation Park is located just three blocks west of the 12th Street/City Center BART station. Exit the station at the 13th Street exit, turn left immediately and proceed up the escalator. Walk to corner of Broadway and 12th Street. Turn right on 12th Street; proceed 3 blocks, past the City Center Complex and federal building to Martin Luther King, Jr. Way. Turn right and enter the Park's main gate at 13th Street and Martin Luther King, Jr. Way. For BART information, please call 510-465-2278.

CITY CENTER WEST GARAGE

The garage is closed on Saturdays and Sundays. However, special arrangements for parking may be made for Preservation Park **events**. The garage is located directly across the street from Preservation Park at 12th Street and Martin Luther King, Jr. Way. For additional information please contact Jacqueline Man at 510-874-7581.

ON STREET PARKING

Metered parking on Martin Luther King, Jr. Way and 12th Street is free after 6pm on Saturdays and free all day/evening on Sundays. We do not recommend parking on Castro Street.